

# ASPHALT MAINTENANCE & PAVING EMPLOYMENT APPLICATION

AN EQUAL OPPORTUNITY EMPLOYER

TODAYS DATE \_\_\_\_\_ APPLICATION DEADLINE \_\_\_\_\_

NAME \_\_\_\_\_ DATE AVAILABLE \_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

\_\_\_\_\_

ARE YOU AT LEAST 18 YEARS OF AGE? \_\_\_\_\_

TELEPHONE NUMBER WHERE YOU CAN BE REACHED, IF DIFFERENT FROM ABOVE \_\_\_\_\_

DO YOU HAVE A VALID DRIVER'S LISCENSE ? \_\_\_\_\_, VALID COMMERCIAL LISCENSE ? \_\_\_\_\_ STATE, \_\_\_\_\_

ARE YOU APPLYING FOR PART TIME, OR FULL TIME WORK ? ( CIRCLE ONE )

EDUCATION: CIRCLE THE HIGHEST GRADE COMPLETED: 1 2 3 4 5 6 7 8 9 10 11 12

DID YOU GRADUATE FROM HIGH SCHOOL OR COMPLETE A GED ? \_\_\_\_\_

WHERE ? \_\_\_\_\_ WHEN ? \_\_\_\_\_

WOULD YOU BE WILLING TO WORK SOME NIGHTS, AND/OR WEEKENDS IF NOTIFIED IN ADVANCE ? \_\_\_\_\_

YOU WILL BE REQUIRED TO DO SOME LIFTING AS PART OF YOUR JOB DUTIES, WILL THIS POSE A PROBLEM? \_\_\_\_\_

WHAT SPECIAL SKILLS OR QUALITIES DO YOU HAVE THAT YOU FEEL WOULD BENIFIT OUR OPERATIONS ?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU HAVE ANY MECHANICAL SKILLS ? \_\_\_\_\_

IF SO, EXPLAIN \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHAT TYPE OF HOBBIES MIGHT YOU HAVE ? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE:** Provide a complete description. This information will be used to determine if your application is accepted. Be specific. Start with your most recent job. Include service in the armed forces and any self-employment. For part-time work, show the average number of hours per month. Indicate any changes in job title and duties under the same employer as a separate position.

PRESENT OR MOST RECENT EMPLOYER	KIND OF BUSINESS	LOCATION (CITY AND STATE)	
YOUR TITLE	REASON FOR LEAVING OR CONSIDERING LEAVING	NAME AND ADDRESS OF REFERENCE	
YOUR DUTIES		TOTAL TIME EMPLOYED	FULL TIME
		If part-time number of hours/month	PART TIME
		FROM (MO. & YR.)	TO (MO. & YR.)
		MONTHLY SALARY	
		Beginning	Ending
EMPLOYER	KIND OF BUSINESS	LOCATION (CITY AND STATE)	
YOUR TITLE	REASON FOR LEAVING	NAME AND ADDRESS OF REFERENCE	
YOUR DUTIES		TOTAL TIME EMPLOYED	FULL TIME
		If part-time number of hours/month	PART TIME
		FROM (MO. & YR.)	TO (MO. & YR.)
		MONTHLY SALARY	
		Beginning	Ending
EMPLOYER	KIND OF BUSINESS	LOCATION (CITY AND STATE)	
YOUR TITLE	REASON FOR LEAVING	NAME AND ADDRESS OF REFERENCE	
YOUR DUTIES		TOTAL TIME EMPLOYED	FULL TIME
		If part-time number of hours/month	PART TIME
		FROM (MO. & YR.)	TO (MO. & YR.)
		MONTHLY SALARY	
		Beginning	Ending

MAY WE CONDUCT A PERSONAL BACKGROUND CHECK INCLUDING CONTACT OF YOUR REFERENCES NAMED ABOVE AND REVIEW OTHER RECORDS AS MAY BE REQUIRED FOR SOME POSITIONS?

YES     NO    IF NO, PLEASE EXPLAIN:

**CERTIFICATION STATEMENT**

I certify that all answers to questions in this application are true, and I agree that my misstatements or omissions of material fact will cause forfeiture on my part of all rights to any employment in the County.

Date \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**MAIL TO ; W1731 710TH AVE, SPRING VALLEY, WI 54767**

**ASPHALT MAINTENANCE & PAVING, INC.**  
**JOB DESCRIPTION AND REQUIREMENTS**

**JOB DESCRIPTION:**

Help with the day to day maintenance and asphalt paving operations. Along with installing Hot Mix Pavements to driveways and small parking lots our company repairs and sealcoats driveways and parking lot pavements. We also do chip sealing over gravel and existing asphalt surfaces. Included with our maintenance division is Infrared Asphalt Patching, sweeping, and striping.

**JOB DUTY REQUIREMENTS:**

- Current Wisconsin driver's license.
- DOT medical Card.
- Current CDL with air brake endorsement. May not be required depending on position being filled.
- Must be available to work some weekends.
- Some earlier starts than usual will be required. Start times are more common between 6-6:30 a.m.
- Be able to work well with others maintaining a positive attitude.
- Manual labor will include lifting, shoveling, raking, and scrubbing.
- May be expected to operate skid steer, paver, screws, walk behind blowers, Tenant sweeper, asphalt compaction equip, pickups, crack melter, router, bander to fill cracks, and sealcoat tank with sprayer.
- At all times safety will always be considered not only for your self, but for others around you.
- Shop repairs to fix and/or maintain misc. day to day vehicles and equipment.

**FILL OUT APPLICATION AND RETURN IF YOU MEET THE FOLLOWING:**

- Must be a nice person who shows ownership in your work.
- Strive for quality work at a productive pace.
- Do what you say you are going to do.
- Look for alternative solutions to problems you may encounter.
- Pay attention to details, customers notice the little things.
- We demand 100% accountability 100% of the time.
- We pay for RESULTS! . Whining, blaming, and excuses are not an option in this organization.
- If you feel you meet all these items and can work under all of these demanding and highly rewarding conditions, then you are ready to move on to the next step.

**PAST HISTORY PROCEDURES**

April - shop time and misc. running for parts and equip.  
May - Start prepping jobs for sealing and paving - misc. patching.  
June - Our sealing and paving operations goes full swing.  
July into Oct. we are still completing sealing, paving, and other pavement maint. projects.  
Oct - Winding down paving, patching, sealing, crack filling, and striping projects.  
Nov - wrap up last minute projects, winterize and store equipment . Lay offs are typically around the 15th.  
After lay off through winter - Enjoy life while others are still working.